**Use Case Name:** Notify Driver of Disqualification

**Participating Actor:** Staff

**Entry Conditions:** Driver is disqualified

**Flow of Events:**

1. A member of staff is sent a notification to their inbox

2. The message contains

* Driver name
* Address
* Reason for disqualification

3. The staff member prints off the information

4. The staff member posts the letter to the driver

**Exit Conditions:** Letter posted